

Question & Answer Group 1

1. How was the RFP developed? Collaboration between the Visit Rome Board of Directors, the Town Board of Rome, and an area engineer with experience in the trenching industry.
2. What other firms received the RFP? Firms that were emailed the RFP directly were AECOM, Ayers Associates, Becher Hopp Associates, Foth, KL Engineering, MSA Professional Services, Vierbicher Associates and Jewell. The RFP was also announced in the legal notices section of the Wisconsin Rapids newspaper on 1/3/2022.
3. What other firms have met with the staff to discuss the RFP? None
4. Have any other firms been involved with developing the project or the RFP to date? No
5. Describe the level of support for this project by the town board, etc? The RFP was developed in partnership with the Town Board and discussed with the Parks & Recreation Committee
6. What is the community's perception of planning related projects? Community is not aware of this project, but there has been strong support for silent sports/initiatives in the past
7. Is the public aware of this project already or likely to have an interest in this project? Describe any stakeholders that are for or against this project. Community is not aware of this project, but there has been strong support for silent sports/initiatives in the past
8. Describe the desired level of public involvement as the scope does not ask for any public involvement. The desired level of public involvement for this project can be categorized as HIGH
9. Who is, or will be, a champion for this project? IS this someone that we could collaborate with to promote public involvement? Visit Rome, WI Inc.
10. Describe what existing resources the community has to reach residents (i.e. social media, newsletters, email lists, utility bills, etc.) which the project could piggyback on. Existing resources and funds are available to reach residents; social media, newsletters, email list, website postings, dedicated direct mail.
11. Describe any specific residents, business owners, agencies or other stakeholders who need to be involved in the project. TBD once scope is determined
12. What has your experience been with public engagement here? What has worked well, and what hasn't worked well to get people involved? We will need the firm's assistance with engaging with the public. Visit Rome has not been overly involved with the public on a project of this nature.
13. What is the most important this you want to achieve with this project? Would others answer that question differently? Linking the lakes is the most important; a means for residents and visitors to safely maneuver to any of our 3 lakes via a non-motorized means.
14. What defines a successful planning process for you? For all stakeholders to be engaged in the project and working towards an achievable project completion.
15. What defines a successful plan for you? TBD once scope is determined
16. What will be the most challenging aspect of this project? TBD once scope is determined
17. What stumbling blocks should we anticipate? TBD once scope is determined
18. What are the hot button issues of this project? None have been identified thus far.
19. There are a lot of open-ended scope questions that will lead to an apples and oranges comparison between firms such as
 - a. Who has the existing preliminary documentation/design of the tunnel and location Hammer Head Trenchless or Badgerland. Who are the contacts the Town is working with? These pieces of the project have been handled by the Town of Rome
 - b. Who has the Town been working with at the DOT? Dave Meurett, DOT North Central Region
 - c. Has the Town discussed the deterioration of the existing corrugated metal pipes with the DOT under STH 13 that were installed in 1956? No
 - d. Has the Town completed an analysis on if a tunnel is the most cost effective solution? No
 - e. Has the Town talked to the DNR about he Lake Sherwood Dam and how the large jack and bore pit could impact the tow of the dam as well as the seepage envelope of the dam? No

- f. Does the Town have a layout/length or cost estimate for the layout of a trail encircling Lake Camelot, Lake Sherwood and Lake Arrowhead? This is TBD with the engineer. The trail does not need to fully encircle all the lakes, but provide a significant link to areas a resident/visitor would desire to travel to
 - g. Securing property owner permissions is a very open-ended item and will be very difficult to scope without knowing a trail location. Agreed
20. Have you seen or completed projects similar to this that you really like? None to reference
 21. Have you had good experience with another firm on a similar project? N/A
 22. What does an ideal team/firm look like for this project? A partnership in all aspects of design, planning and construction
 23. Will the consultant be required to provide hard copy materials for committee meetings? Yes
 24. How many copies of the final plan will you require? 15
 25. Will you need an editable copy? For the Draft Copy, NO. For the Final Copy, YES.
 26. Describe any project activities that have occurred prior to the release of the RFP? Only the survey
 27. What is the driving force for releasing this RFP at this time? Linking the Lakes has been identified as a long-range goal for Visit Rome WI, Inc.
 28. What are the expected project start and end dates as the project phasing and funding cycles, property owner negotiations will push the project out up to 5 years especially if TAP money is involved? We are open to the timeline
 29. Describe any possible conflicts or known project pinch points which could affect the schedule? None that we are aware of
 30. Has the community already allocated funds for this project? Planning funds have been allocated
 31. What is the budget for this project? Unknown
 32. Has the Town completed any estimates for the trail or tunnel work that could be provided to the consultant? No
 33. Are any portions of the project grant funded? None secured
 34. Are there any other funding partners? TBD
 35. Would Visit Rome accept a stepped approach from a consultant such as doing the feasibility study and agency coordination prior to scoping and pricing for engineering design and construction of pieces of the trail? Yes
 36. 4 bound copies and 1 digital copy are requested. Can the digital copy be emailed prior to the deadline. Can the hard copies come later than the digital copy? Yes
 37. Describe the selection process:
 - a. Who specifically would review the proposals? A subcommittee will be established by Visit Rome WI, Inc
 - b. Do they plan to short-list a particular number of firms? The plan is to do interviews with top selections
 - c. How many firms will be asked to interview? Not a preset number

Question & Answer Group 2

1. Should the initial step to be to develop a Master Plan? A Planning or Feasibility Study may be the first step – this is TBD with the help of the engineer
2. Have you considered other options for crossing STH 13 (box culvert, etc.)? We have not
3. Do you anticipate Right of Way? No
4. Is the intention to take the trail around each lake? This is TBD with the engineer. The trail does not need to fully encircle all the lakes, but provide a significant link to areas a resident/visitor would desire to travel to
5. Are we just improving on and off street improvements along existing roadways around the lakes? TBD with the help of the engineer
6. How are these projects being funded? Planning funds have been allocated. Full scale funding is unknown
7. What grants do you anticipate submitting on? TBD with the engineer
8. Can the pathway way cross the dam to the East? Unknown
9. Are pavilions anticipated along the project corridor? No
10. Are kiosks planned along the project corridor? No
11. Any agreements in place along the lake shorelines? None at this time

12. What is the overall vision/scope for the project? Linking the lakes is the overall vision; a means for residents and visitors to safely maneuver to any of our 3 lakes via a non-motorized means.
13. Will the Lake Arrowhead Association allow a path along the lake shoreline? Unknown

Question & Answer Group 3

1. Can you confirm the budget for the trail, excluding the road crossing? Budget is unknown. Planning funds have been allocated, but full scale funding is unknown.
2. What are the planned specifications for the trail such as width, material (asphalt or gravel)? This is TBD with the engineer
3. Can you confirm the general route and length? This is TBD with the engineer. The trail does not need to fully encircle all the lakes, but provide a significant link to areas a resident/visitor would desire to travel to